

Meeting Minutes of Board of Directors of Belvidere Heritage, Inc

The board of directors of Belvidere Heritage, Inc, held its meeting on March 27, 2018, 7:00pm, at 205 Hardwick St., Belvidere, NJ.

The following directors, constituting a quorum of the full board, were present at the meeting:

Amanda Lewis
Joan McDonald
Rebecca Lewis
Renee Couvrette
Jeanette Iurato
Kathy Myers

The following directors were absent:
NA

Notes

- Call to order and approval of meeting minutes from March 13, 2018
- Amanda Lewis presented during Belvidere Town council meeting, March 26, 2018. Council passed resolution number 24 to add a rider to town insurance extending coverage for the duration of Victorian Days.
- Committee updates given by each board member.
- Received inventory from previous Victorian Days events
- Bobby Hadrava from Ambiance, offered to print first 1000 rack cards.
- Reviewed website.
- 501 (c)(3) application received by IRS
- Continue to act on suggestions from February 28, 2018 community meeting.
- Developed agenda for March 29, 2018 Community meeting
- Discussed June 9 Park Fest participation.
- Next meeting scheduled for April 17, 2018, 7:00 pm, 19 Meadow Ridge Rd. Columbia, NJ 07832.

Actions

- Sponsorship committee to continue sponsorship drive.
- Joan to take lead on providing an activity for Park Fest.
- Becky will continue receiving and processing vendor applications
- Obtained proclamation from Freeholders.
- New name for Auction

- Kevina Denicola Printing to design options for rack cards for our review.
- Renee:Develop Victorian Days booklet to hand out with tours
- Jeanette:Website up by April 25, 2018.
- Jeanette:Open Square, Eventbright and Paypal accounts
- Joan:Design Newspaper flyer with map and schedule
- Amy:Pick up scholarship applications on or after April 13, 2018.
- Joan will assist with advertising
- All will work towards getting home tours and teas.

Since there was no further business to come before the meeting, on motion duly made and seconded, the meeting was adjourned 10:40pm.

Dated: March 28, 2018.

Renee Couvrette, Secretary