

PO Box 134  
Belvidere, NJ 07823



EIN 82-4459116  
501(c)(3) Non-Profit



Dear Vendor:

We invite you to join us for the 30<sup>th</sup> Victorian Days that will take place Saturday and Sunday, September 8 and 9, 2018, at Garrett D. Wall Park in the beautiful town of Belvidere, NJ. We have sought out unique, antique and artisan vendors and find we have space to accommodate some more. Please consider joining us in celebrating the timelessness of our small town. We are working hard to create an environment that showcases the Victorian Era and the beauty of Belvidere.

Pricing is as follows:

FOR PROFIT VENDOR SPACE \$145.00

NON-PROFIT VENDOR SPACE \$90.00

(please attach proof of non-profit status with contract)

Please be sure to read this document in its entirety to ensure that your space for Victorian Days 2018 gets reserved! This is an agreement between Belvidere Heritage Inc., and the vendor. You, as the vendor, agree to the following:

1. Please send 3 photos of your craft and your display to Belvidere Heritage Inc., Board of Directors, or provide a web or Facebook site for us to review.
2. We are pleased to announce that vendors will be included in all our social media and advertising related to Victorian Days. We would love for you to return the favor and include our links on your social media.
3. After a review of your craft and display, your check is deposited, and your payment is NON-REFUNDABLE; otherwise, we will return your check and application. Please make checks or money orders payable to Belvidere Heritage Inc. and mail them to PO Box 134 Belvidere NJ 07823. There will be a \$50.00 return-check fee for insufficient funds.
4. **NEW** this year we are asking all vendors to adhere to our “green” policy. Please do not bring plastic (polythene) bags for your wares. Swap out your plastic bags for paper or cloth (Smallsteps) or consider biodegradable, reusable bags (Envigreen).
5. Vendors agree to be in attendance for both Saturday and Sunday. Limited shared spaces. No breaking down of spaces prior to the end of the event on Sunday.

[BelvidereHeritage@gmail.com](mailto:BelvidereHeritage@gmail.com)

[www.BelvidereHeritage.com](http://www.BelvidereHeritage.com)

[facebook.com/BelvidereHeritage](https://facebook.com/BelvidereHeritage)



6. The event takes place rain or shine--please be prepared for both. Vendor spaces must look professional and be presented in the spirit of Victorian Days. No blue tarps or blankets, and vendors must be dressed in a manner that supports the spirit of Victorian fashion.
  - a. Here are some simple ideas:
    - Wear a vest over high-collared shirt.
    - Put knee socks over jeans or pants to look like knickers.
    - Attach feathers to a broad-brimmed hat and put on a pair of long, elbow length gloves.
    - Shirt sleeves pushed up with elastic at the elbows.
    - Tie a long scarf over a blouse, sweater, jacket etc. Drape a shawl over a blouse or shirt.
    - Wear colorful suspenders over a plain, plaid or paisley shirt wear a bow tie or string tie. Try a top hat, a bowler or a fake handlebar mustache!
    - Add some ruffles! Wear a ruffled apron over an ankle length skirt, or a ruffled cap on your head. Floral sun dresses work too!
7. Set up time is between 7:00am and 8:00am on Saturday and 9:00am and 10:00am on Sunday. Vendors may set up Friday evening after 5:00 pm.
8. No vehicles may be driven onto Garrett D. Wall Park at any time. Please unload and remove your vehicle from around the square by 8:00am Saturday and 10:00am Sunday. This will be strictly enforced, and if necessary, your car will be towed.
9. Belvidere Heritage, Inc., assumes no responsibility for theft, damage to merchandise, equipment, personal property or personal injury of any type.
10. Final deadline for vendor applications is August 31, 2018. Vendor spots are given on a first come first serve basis.



Please sign and mail this page back with your payment and the necessary photos. Don't forget to make a copy for yourself too! We look forward to making your acquaintance for the 30<sup>th</sup> Celebration of Victorian Days! If you have questions, please email us or message us through our Facebook page.

All checks/money orders should be made payable to Belvidere Heritage Inc.,  
and mailed to PO Box 134, Belvidere, NJ 07823.

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Social Media Links: (Facebook/Etsy/Instagram/website, etc.)

\_\_\_\_\_  
\_\_\_\_\_

Do you carry liability insurance? Circle One:    YES    NO

If you circled Yes above, please provide a certificate of insurance with the additional insured names of Belvidere Heritage, Inc., the Town of Belvidere, NJ and the County of Warren, NJ.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Check #: Photos: Juried:
--------------------------------

If you circled NO above, it does not exclude you from participation in Victorian Days. It will be at the discretion of the Board of Directors who will review your application in the jury process.

If you circled NO above, please sign and return this waiver with your application:

## Waiver

This agreement is between Belvidere Heritage, Inc, and \_\_\_\_\_.  
*(enter your business name)*

In consideration of participating in the Victorian Days event to be held September 8 and 9, 2018, I hereby release, waive, discharge and covenant not to sue Belvidere Heritage, Inc., the Town of Belvidere, NJ, nor the County of Warren, NJ, their officers, agents, employees or volunteers from or for any and all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage or injury, including death that may be sustained by me or my associates, or any of the property belonging to me or my associates, whether caused by negligence or otherwise, while participating in Victorian Days, or upon the premises where the activity is being conducted.

In signing this release, I acknowledge that I have read the above and sign it voluntarily as my own free act and deed, and that I am at least eighteen (18) years of age, and/or am the parent or legal guardian of the individual participating in the event.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_