

PO Box 134
Belvidere, NJ 07823



EIN 82-4459116
501(c)(3) Non-Profit

Dear Vendor:

We are pleased to announce that Victorian Days will take place September 8th and 9th 2018 on Garrett D. Wall Park in the beautiful town of Belvidere, NJ (and a cotillion dance Friday evening, September 7th). We are very excited to create a grand antique & artisan vendor space and a kids' zone that captures the timelessness of our small town. As an added bonus, the Authors' Grove will host local writers under a canopy of shade trees. We are particularly interested to include writers of Victorian era history and fictional works about this period or geographical area.

We are working hard to create an environment that showcases the Victorian Era and the beauty of Belvidere.

Pricing is as follows:

AUTHORS' GROVE SPACE--\$25.00



Please be sure to read this document in its entirety to ensure that your space for Victorian Days 2018 gets reserved! This is an agreement between Belvidere Heritage Inc., and the vendor. You, as the vendor, agree to the following:

1. Please provide a description of your book/s, and the audience to which it is written. Space is limited so all applications will be reviewed (juried).
2. We are pleased to announce that vendors will be included in all our social media & advertising related to Victorian Days. We would love for you to return the favor by posting our links on your social media.
3. Once the jury process has concluded and your check is deposited, your payment is **NON-REFUNDABLE**. Please make checks or money orders payable to Belvidere Heritage Inc. and mail them to PO Box 134 Belvidere NJ 07823. There will be a \$50.00 return-check fee for insufficient funds.
4. **NEW** this year: we are asking all vendors to adhere to our green policy: Please do not bring plastic (polythene) bags for your wares. Swap out your plastic bags for paper or cloth (Smallsteps) or consider biodegradable, reusable bags (Envigreen). Customers can also purchase cloth bags in the Belvidere Heritage, Inc., main tent.



5. Vendors agree to be in attendance for both Saturday and Sunday. No leaving the spaces prior to the end of the event on Sunday.
6. The event takes place rain or shine--please be prepared for both. You may provide your own tents for this area, or come with clear plastic to cover your table and an umbrella for you. Vendor spaces must look professional and be presented in the spirit of Victorian Days. No blue tarps or blankets, and vendors must be dressed in a manner that supports the spirit of Victorian fashion. Here are some simple ideas:
 - i. Wear a vest over a high-collared shirt.
 - ii. Put knee socks over jeans or pants to look like knickers, or tuck pants up with a rubber band beneath.
 - iii. Attach feathers to a broad-brimmed hat and put on a pair of long, elbow-length gloves.
 - iv. Shirt sleeves can be pushed up with elastic at the elbows.
 - v. Tie a long scarf over a blouse, sweater, jacket etc. Drape a shawl over a blouse or shirt.
 - vi. Wear colorful suspenders over a plain, plaid or paisley shirt; wear a bow tie or string tie. Try a top hat, a bowler or a fake handlebar mustache!
 - vii. Add some ruffles—a ruffled apron over an ankle-length skirt, or a ruffled cap. Floral style sundresses work, too!
7. Set up time is between 7:00am and 8:00am on Saturday and 9:00am and 10:00am on Sunday. Vendors may also set up Friday evening after 5:00 pm. Authors' Grove vendor space will be half of an 8 ft. table with chair. If your display requires more space, please contact us.
8. No vehicles may be driven onto Garrett D. Wall Park or 3rd Street School field at any time. Please unload and remove your vehicle from around the square and school by 8:00am Saturday and 10:00am Sunday. This will be strictly enforced, and if necessary, your car will be towed.
9. Victorian Days assumes no responsibility for theft, damage to merchandise, equipment, personal property or personal injury of any type.
10. Final deadline for vendor applications is August 31, 2018. Vendor spots are given on a first come, first served basis.



Please mail this page back with your payment, the necessary description/photos, and insurance documents. Don't forget to make a copy for yourself too! We look forward to making your acquaintance for the 30th Celebration of Victorian Days! If you have questions, please email us or message us through our Facebook page. We can assist with lodging, fashion questions or anything else pertaining to the event.

All checks/money orders should be made payable to Belvidere Heritage Inc.,
and mailed to PO Box 134, Belvidere, NJ 07823.

Vendor/Exhibitor/Author Name: _____

Address: _____

Email: _____ Phone: _____

Social Media Links: (Facebook/Etsy/Instagram/website, etc.)

Do you carry liability insurance? Circle One: YES NO

If you circled YES above, please provide a certificate of insurance with the additional insured names of Belvidere Heritage, Inc., the Town of Belvidere, NJ and the County of Warren, NJ.

Signature: _____ Date: _____

Print Name: _____

If you circled NO above, it does not exclude you from participation in Victorian Days. It will be at the discretion of the Board of Directors who will review your application in the jury process. Please sign the waiver on the next page.

If you circled NO above, please sign and return this waiver with your application:

Waiver

This agreement is between Belvidere Heritage, Inc, and _____.(enter your business name) In consideration of participating in the Victorian Days event to be held September 8 and 9, 2018, I hereby release, waive, discharge and covenant not to sue Belvidere Heritage, Inc., the Town of Belvidere, NJ, nor the County of Warren, NJ, their officers, agents, employees or volunteers from or for any and all liability, claims, demands, actions and causes of action whatsoever arising out of or related to any loss, damage or injury, including death that may be sustained by me or my associates, or any of the property belonging to me or my associates, whether caused by negligence or otherwise, while participating in Victorian Days, or upon the premises where the activity is being conducted. In signing this release, I acknowledge that I have read the above and sign it voluntarily as my own free act and deed, and that I am at least eighteen (18) years of age, and/or am the parent or legal guardian of the individual participating in the event.

Signature: _____ Date: _____

Print Name: _____

Signature: _____